

IGFA/REG/2023
15.4.2023

Dear Sir/Madam,

This has reference to the 69th IIGF scheduled to be held from 26 - 28th June'2023 at Hall Nos. 1, 3, 5& 7, IEML, Greater Noida.

We would be hiring the services of Boy/Girl Guides during the fair days /pre-fair days at the venue. Please ensure that the Boys/girls suggested by you should be smart, active & able to deliver their best as per our requirement.

You are requested to send your best rate for hiring of boy/girl guides as per the following format: -

Sr. No.	Description	Rates per 10 hours shift (9.00 AM to 07.00PM) (In Rs.)	Rate in Words
1.	Female Hostesses		
2.	Male Host		
3.	Extra hour (per hour rate) for Female hostess		
4.	Extra hour (per hour rate) for Male host		
5.	Taxes/GST (if any) - Please specify		

You would be required to submit an EMD/Performance Guarantee of Rs. 15,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 69th IIGF, June, 2023, once the final payment has been settled.

Please send your quotation to the undersigned at **304, Bhikaji Cama Bhawan, 3rd Floor, Bhikaji Cama Place, New Delhi - 110 066 latest by 1st May'2023.**

Thanking you,

Yours faithfully,
Rajiv Bhatnagar
Executive Director